

Opening a Secured E-mail

Once you have received a secure e-mail from 1st Farm Credit Services and have registered with the secure e-mail, you will be able to reply to 1st Farm Credit Services with a secured e-mail. The sender of the e-mail will make the decision to encrypt the e-mail before sending it to you. The sender knows that either the e-mail or an attachment contains sensitive information and thus requires encryption.



The secured email from 1st Farm Credit will have [SEND SECURE] in the subject line.

Opening a Secured e-mail (continued)

[SEND SECURE]I am requesting the following:

From: John Doe (JDoe@1stfarmcredit.com)

Sent: Thu 2/21/08 12:00 PM

To: testuser1st@noemail.com

securedoc...html (101.4 KB)

STEP 2

Security scan upon download 

You have received a secure message from 1st Farm Credit Services

A Farm Credit Services team member has sent you a secure message. To retrieve your encrypted message, follow these steps:

1. Click the attachment, securedoc.html.

You will be prompted to open (view) the file or save (download) it to your computer. For best results, save the file first, then open it in a Web browser.

2. Enter your password.

If you are a first time user, you will be asked to register first. Click [Registering for 1st FCS Secure Email](#) to see detailed instructions on how to register with our secure email system.

Mobile device users: forward this message to mobile@res.cisco.com. You will be emailed a link where you can enter your password and view the secure email message.

STEP 1

Open the secured e-mail.

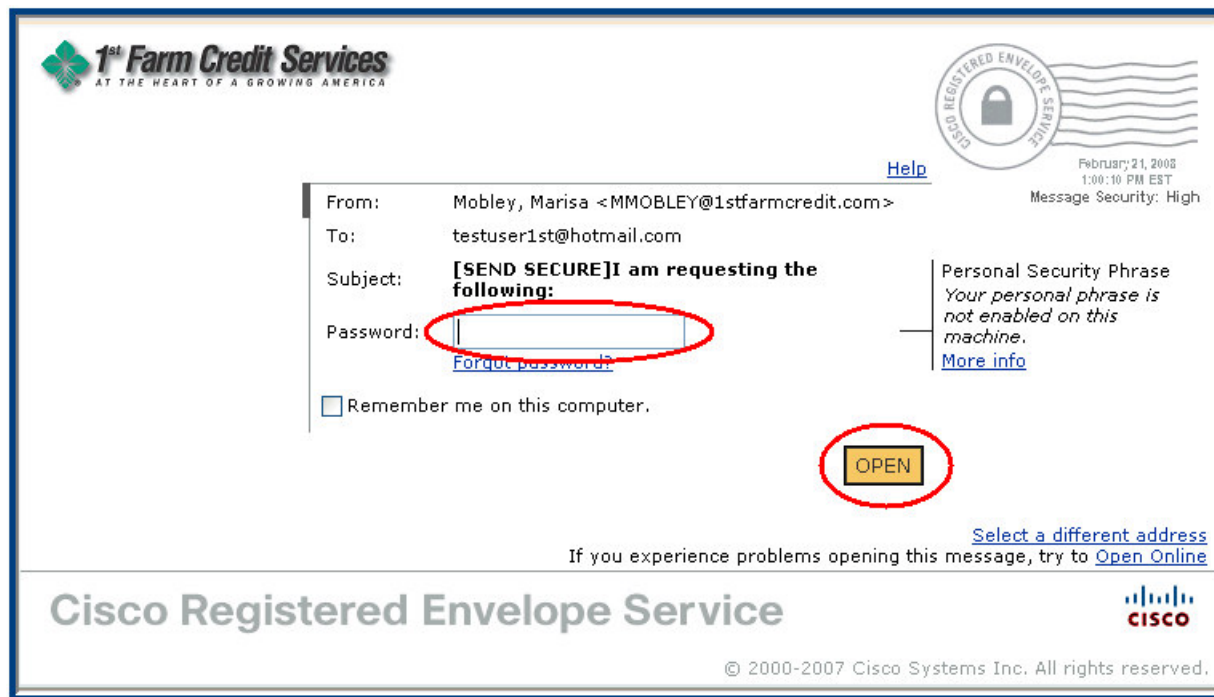
STEP 2

Click on the attachment, **securedoc.html**

A prompt to Open (view) or Save (download) will be displayed.

For best results, save the file first, then open it in a Web browser.

Opening a Secure d e-mail (continued)



1st Farm Credit Services
AT THE HEART OF A GROWING AMERICA

[Help](#)


From: Mobley, Marisa <MMOBLEY@1stfarmcredit.com>
To: testuser1st@hotmail.com
Subject: **[SEND SECURE]I am requesting the following:**
Password: [Forgot password?](#)
 Remember me on this computer.

February 21, 2008
1:00:10 PM EST
Message Security: High

Personal Security Phrase
Your personal phrase is not enabled on this machine.
[More info](#)

[Select a different address](#)
If you experience problems opening this message, try to [Open Online](#)

Cisco Registered Envelope Service


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STEP 3

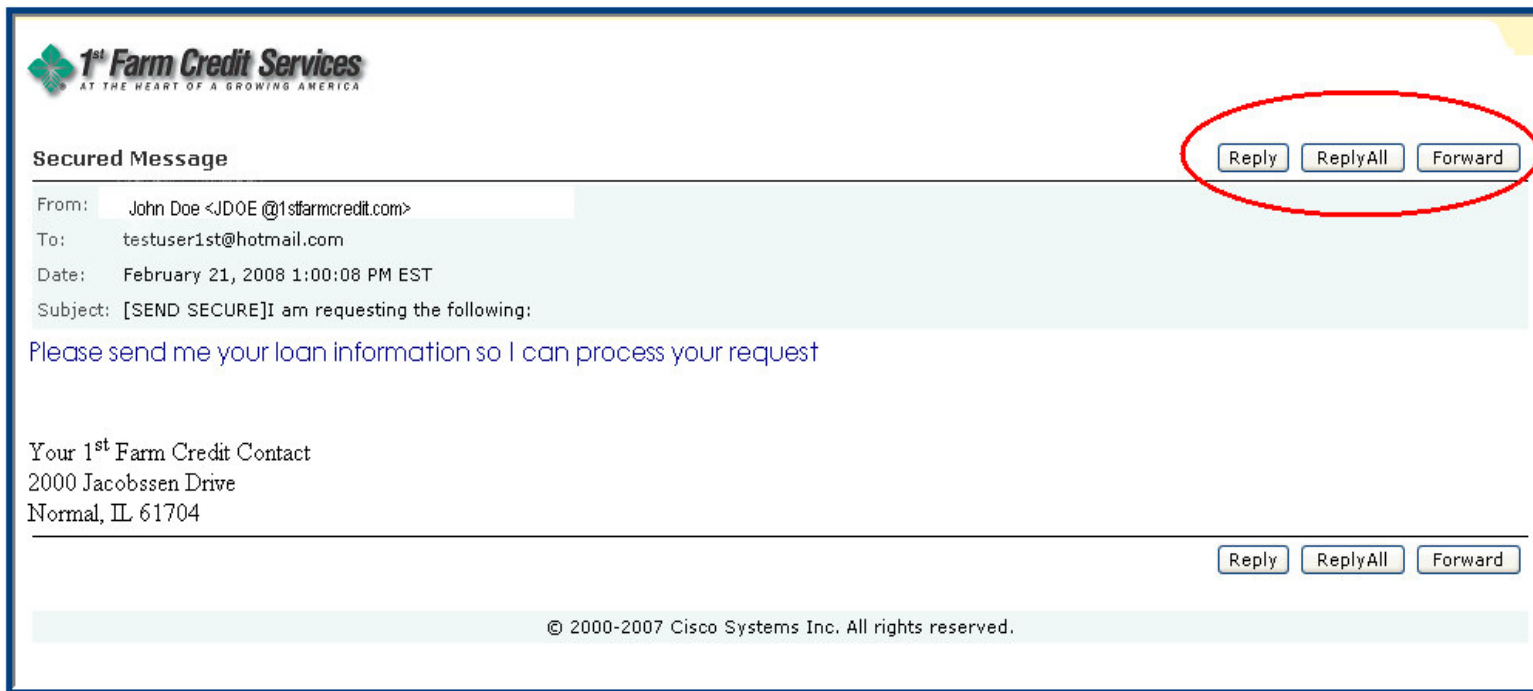
Enter your password that you created during registration.

STEP 4

Click the OPEN button

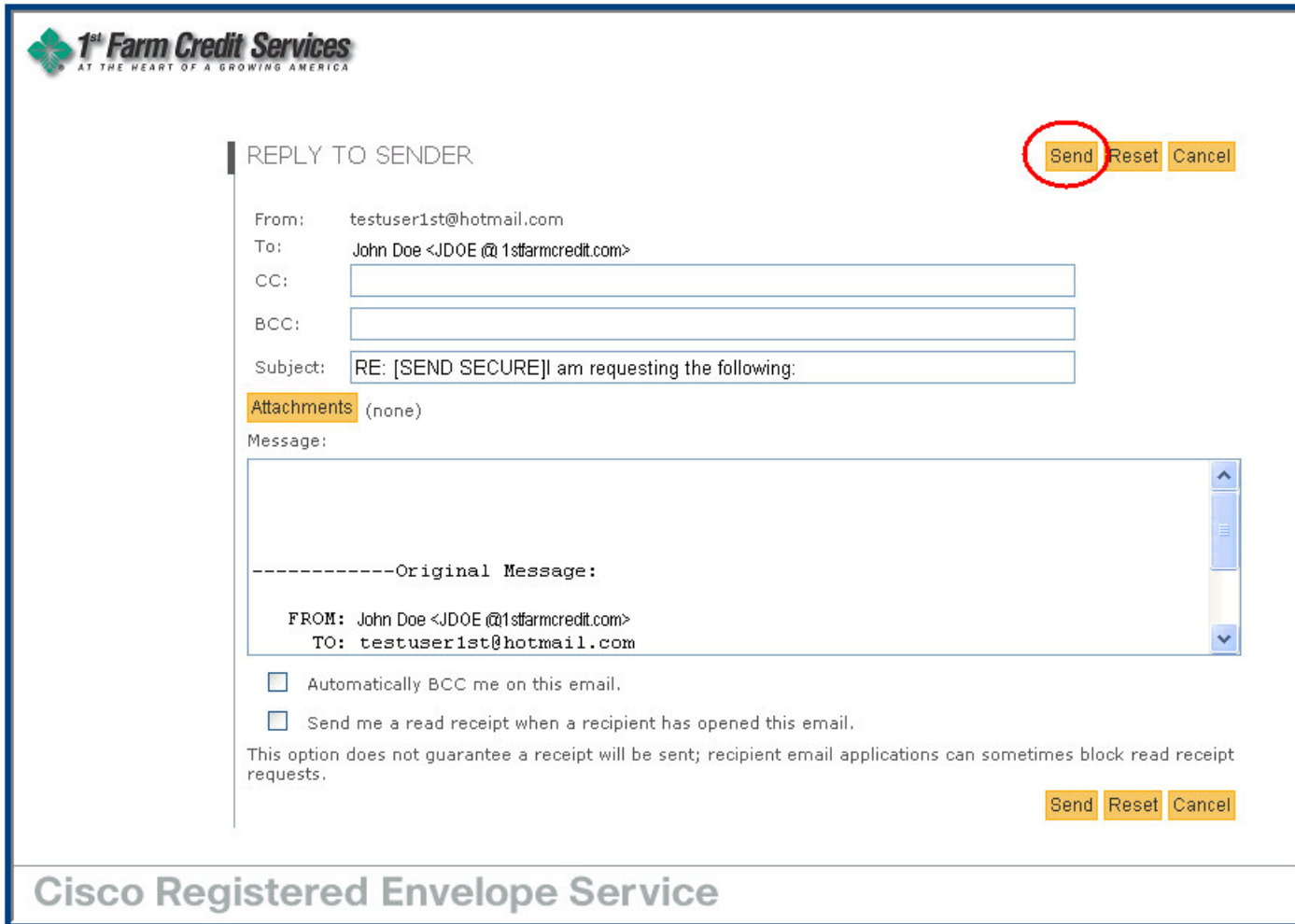
Replying to a Secured e-mail (continued)

Now you can view your secured e-mail. You may reply back to the sender with a secured e-mail.



STEP 5
Click on the **REPLY** button to send back a response.

Sending Back a Secured Reply



The screenshot shows an email client interface for sending a secured reply. At the top left is the logo for "1st Farm Credit Services" with the tagline "AT THE HEART OF A GROWING AMERICA". The main heading is "REPLY TO SENDER". To the right of this heading are three buttons: "Send", "Reset", and "Cancel". The "Send" button is circled in red. Below the heading are fields for "From:" (testuser1st@hotmail.com), "To:" (John Doe <JDOE (@) 1stfarmcredit.com>), "CC:" (empty), "BCC:" (empty), and "Subject:" (RE: [SEND SECURE] I am requesting the following:). Below these fields is an "Attachments" section showing "(none)". A "Message:" field contains a "-----Original Message:" section with the following text: "FROM: John Doe <JDOE (@) 1stfarmcredit.com>" and "TO: testuser1st@hotmail.com". Below the message field are two checkboxes: "Automatically BCC me on this email." and "Send me a read receipt when a recipient has opened this email." Below the checkboxes is a note: "This option does not guarantee a receipt will be sent; recipient email applications can sometimes block read receipt requests." At the bottom right of the form are three buttons: "Send", "Reset", and "Cancel". At the bottom of the interface is the text "Cisco Registered Envelope Service".

STEP 6
After completing your reply, click the **SEND** button